



oregon
daily
emerald

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ADVERTISING ASSISTANT

Advertising Department

DATE: _____

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

E-MAIL: _____

EXPECTED GRADUATION DATE: _____

CURRENT STANDING (circle one): FRESHMAN SOPHOMORE JUNIOR SENIOR

MAJOR: _____

1. Are you available to work for one hour before 11 a.m.? _____

2. Do you have office experience? If so, explain. *If you need more room, please attach.*

3. What office machines are you able to operate?

4. What kind of computer do you have? Please list operating system, software, hardware, etc.

5. Why did you apply for this position?

6. How did you hear about this position?

If available, please attach a resume and job references.

The Oregon Daily Emerald is an Equal Opportunity Employer committed to a culturally diverse workplace.